

अण्डमान तथा
Andaman And



निकोबार राजपत्र
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अण्डमान एवं निकोबार प्र' ासन
ANDAMAN AND NICOBAR ADMINISTRATION
सचिवालय/SECRETARIAT

NOTIFICATION

Port Blair, dated the 2nd December, 2010

No. 357/2010/F.No. 1-194/2010-Dev-III.— In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India read with Government of India, Ministry of Home Affairs, New Delhi, Notification No.U-14939/2/83 – ANL dated 21st February, 1985 and in supersession of all previous Notifications issued to this effect, the Lt. Governor (Administrator), Andaman & Nicobar Islands, hereby makes the following rules regulating the method of recruitment of "Group 'B'", Non-Gazetted post of Post Graduate Teacher (Physical Education), Graduate Trained Teacher (Fine Arts), Technical Assistant (Text Book), Junior Engineer (Civil), Assistant Music Teacher, Craft Instructor and Band Master borne in the Directorate of Education, Andaman & Nicobar Administration, namely:-

1. Short title and commencement :-

- I. These rules may be called the Andaman & Nicobar Administration (Department of Education, Group 'B', Non-Gazetted, Non-Ministerial posts) Recruitment Rules, 2010.
- II. They shall come into force on the date of their publication in the Official Gazette.

2. Number of posts, its classification and scale of pay :-

The number of posts, its classification and the scale of pay attached thereto shall be as specified in paras 2 to 4 of the Schedule annexed to these rules.

3. Method of recruitment, age limit, qualifications etc. :-

The method of recruitment, age limit, qualifications and other matters relating to the posts shall be as specified in paras 5 to 15 of the said Schedule aforesaid.

4. Disqualifications :-

No person —

- (a) Who has entered into or contracted a marriage with a person, having a spouse living, or
 - (b) Who, having a spouse living, has entered into or contracted a marriage with any person,
- shall be eligible for appointment to the said post :

Provided that the Lieutenant Governor (Administrator), Andaman and Nicobar Islands, if satisfied such marriage is permissible under the person and the other party to the marriage and that there are ground for on doing so, exempt any person from the operation of these rules.

5. Powers to relax :-

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient so to do, he may order, for reasons to be recorded in writing relax any of the provisions of these rules with respect to any class or category of persons.

6. Saving :-

Nothing in these rules shall affect reservation, relaxation regarding age limit and other concessions required to be provided for the Scheduled Castes, Scheduled Tribes and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

**Lt. Genl. (Retd.) Bhopinder Singh), PVSM, AVSM
LIEUTENANT GOVERNOR,
Andaman and Nicobar Islands.**

By order and in the name of the Lieutenant Governor,

**Sd./-
(Ram Bhawan)
Assistant Secretary (Edn.)**

SCHEDULE - I

**RECRUITMENT RULES FOR THE POST OF POST GRADUATE TEACHER
(PHYSICAL EDUCATION), DIRECTORATE OF EDUCATION**

1.	Name of post	Post Graduate Teacher (Physical Education)
2.	No. of post(s)	22 (Twenty Two)* 2010 *(Subject to variation dependent on workload)
3.	Classification	General Central Services Group 'B', Non-Gazetted, Non-Ministerial
4.	Pay Band & Grade Pay/Pay Scale	(PB-2) Rs. 9300-34800 with Grade Pay Rs. 4800
5.	Whether selection post or non-selection post	Selection
6.	Age limit for direct recruits	18 - 37 years for male and 18 - 40 years for female (Relaxable in case of Govt. Servants upto 5 years in accordance with the instructions/orders issued by the Central Govt. from time to time) Note : The crucial date for determining the age limit shall be the closing date for receipt of names/applications from the Employment Exchange/Candidates
7.	Whether benefits of added years of service admissible under Rule 30 of CCS (Pension) Rules, 1972 ?	Not applicable
8.	Educational and other qualifications required for direct recruits	Essential: 1) Master's Degree in Physical Education from a recognized University or its equivalent in the subject concerned. Desirable: 1) A Doctorate Degree in the subject concerned 2) Three years teaching experience from a recognized institution 3) Participation in some sports, games and events at National/ International level 4) Knowledge of Hindi

9.	Whether age and other qualifications prescribed for direct recruits will apply in case of promotees ?	Age : No Educational Qualification: Yes								
10.	Period of probation	2 (Two) years								
11.	Method of recruitment either direct or by promotion or by deputation/ transfer and percentage of falling vacancies to be filled in by various methods	50% by promotion failing which by direct recruitment and 50 % by direct recruitment								
12.	In case of recruitment by promotion/deputation/transfer grades from which promotion/deputation/transfer to be made	Promotion: From amongst the Physical Education Teacher in the scale of pay in the PB-2 Rs. 9300-34800 with Grade Pay Rs. 4200 of the Education Department who possess the Educational Qualification prescribed for direct recruitment under para No. 8 with six years regular service in the grade								
13.	If a DPC exists, what is its composition ?	<u>Group 'B' DPC (for Promotion/Confirmation) consisting of:</u> <table><tr><td>1. Secretary (Edn.)</td><td>- Chairman</td></tr><tr><td>2. Director of Education</td><td>- Member</td></tr><tr><td>3. Principal, SIE</td><td>- Member</td></tr><tr><td>4. Asst. Secretary (Perl.)</td><td>- Member</td></tr></table>	1. Secretary (Edn.)	- Chairman	2. Director of Education	- Member	3. Principal, SIE	- Member	4. Asst. Secretary (Perl.)	- Member
1. Secretary (Edn.)	- Chairman									
2. Director of Education	- Member									
3. Principal, SIE	- Member									
4. Asst. Secretary (Perl.)	- Member									
14.	Circumstances in which UPSC is to be consulted in making the recruitment	Not applicable								
15.	Duties and Responsibilities	Attached as Annexure to the Schedule								

Annexure to the Schedule

Duties and Responsibilities of a Post Graduate Teacher (Physical Education)

1. To teach minimum 45 hours per week Physical Education as an elective subject in Senior Secondary Classes as per CBSE Guidelines/ Curriculum.
2. To prepare Calendar of Sports activities of Senior Secondary Level/ concerned School.
3. To implement the guidelines on the Health and Physical Education issued from Directorate from time to time. Providing Drinking Water, First Aid in case of any accidents.
4. To maintain teacher's diary and other records of the students.
5. Management of Sports infrastructure available with the school.
6. Assisting Supervisory Staff in inspection of Health and Physical Education programme in Primary, Middle and Secondary level.
7. Assisting the Assistant Director (Sports) in conducting Zonal / District / State and National level sports activities.
8. To prepare all evacuation routes of School building and conduct Mock Drill so that the life and property of school children and staff can be saved during earthquake and natural calamities.
9. To create awareness and handle children during adolescent period with great care.
10. To maintain discipline in the School.
11. Assisting in beautification of schools, gardening and planting trees etc.
12. Maintain records of games and sports fund and stores.
13. Other duties as assigned in public interest by the Head of Institution/ Higher Authorities / Andaman & Nicobar Administration from time to time.

SCHEDULE-II**RECRUITMENT RULES FOR THE POST OF GRADUATE TRAINED TEACHER (FINE ARTS),
DIRECTORATE OF EDUCATION**

1.	Name of the post	Graduate Trained Teacher (Fine Arts)
2.	No. of post(s)	16 (Sixteen)* 2010 *(Subject to variation dependent on workload)
3.	Classification	General Central Services Group "B", Non-Gazetted, Non-Ministerial
4.	Pay Band & Grade Pay /Pay Scale	(PB-2) Rs. 9300-34800 with Grade Pay Rs. 4600
5.	Whether selection or non-selection posts	Selection
6.	Age limit for direct recruits	For male 18-33 years & female 18-38 years (Relaxable for Govt. Servants upto 5 years in accordance with the instructions/orders issued by Central Govt. from time to time) Note:- The crucial date for determining the age limit shall be the closing date for receipt of names/ applications from Employment Exchange/candidate
7.	Whether benefits of added years of service admissible under Rule 30 of CCS (Pension) Rules, 1972 ?	Not applicable
8.	Educational & other qualifications prescribed for the direct recruitment	Essential: 1. Bachelor's Degree in Fine Arts from a recognized University (OR) Higher Secondary / Intermediate / Sr. Sec. with minimum 4 years full time Diploma in Painting / Fine Arts from a recognized Institute /University 2. Should have studied in the concerned medium atleast up to Secondary or Sr. Secondary level Desirable : 1. Bachelor's Degree in Education from a recognized University 2. Master's Degree in the subject concerned 3. Three years teaching experience in the subject concerned from a recognized institution
9.	Whether age and other qualifications prescribed for direct recruits will apply in case of promotees ?	Age: No Educational Qualification : Yes
10.	Period of probation	2 years
11.	Method of recruitment either direct or by promotion or by deputation/ transfer and percentage of filling vacancies to be filled in by various methods	50% by promotion, failing which by direct recruitment. 50% by direct recruitment
12.	In case of recruitment by promotion/deputation/transfer grades from which promotion/deputation/ transfer to be made	Promotion:- From amongst the Primary School Teacher in the Pay Band (PB-2) of Rs. 9300-34800 with Grade pay of Rs. 4200 with five (5) years regular service in the grade and possessing educational qualification prescribed for direct recruitment under para No. 8.

13.	If a DPC exists, what is its composition ?	Group 'B' DPC (for Promotion/Confirmation) consisting of:- 1. Secretary (Education) - Chairman 2. Director of Education - Member 3. Principal, SIE, Port Blair - Member 4. Asst. Secretary (Perl.) - Member
14.	Circumstances in which UPSC is to be consulted in making the recruitment	Not applicable
15.	Duties and Responsibilities	Attached as Annexure to the Schedule

Annexure to the Schedule

Duties and Responsibilities of GTT (Fine Arts)

1. Maintaining of Painting Laboratory.
2. To conduct Practical class in Painting.
3. To teach painting subject as per CBSE guidelines.
4. To maintain teacher's diary.
5. To assist in fabrication and decoration of Stall/ Tableau prepared on behalf of Education Department in Island Tourism Festival, State Level Exhibition, Independence Day and Republic Day etc.
6. To prepare the students for school, State and National level painting competition.
7. To prepare the students for painting workshops, seminars and to exhibit their paintings in galleries organized by Education Department.
8. To conduct painting and hobby classes/ Camp during school's summer vacation.
9. To assist in beautification programme of the school.
10. To participate/assist in co-curricular and extra-curricular activities in school/zonal/state level.
11. Any other duties as assigned by the Head of Institution/Directorate of Education and Higher Authorities of A & N Administration from time to time.

SCHEDULE- III**RECRUITMENT RULES FOR THE POST OF TECHNICAL ASSISTANT (TEXT BOOK),****DIRECTORATE OF EDUCATION**

1.	Name of the post	Technical Assistant (Text Book)
2.	No. of post(s)	1(One)* 2010 * (Subject to variation dependent on the workload)
3.	Classification	General Central Services Group 'B', Non Gazetted, Non-Ministerial
4.	Pay Band & Grade Pay / Pay Scale	(PB-2) Rs.9300-34800 with Grade Pay Rs. 4200
5.	Whether selection or non-selection posts	Not applicable
6.	Age limit for direct recruits	Not exceeding 30 years (Relaxable in case of Govt. Servants up to 5 years in accordance with the instructions/orders issued by the Central Govt.) Note:- The crucial date for determining the age limit shall be the closing date for receipt of names / applications from candidates in India (other than those in Andaman & Nicobar Islands & Lakshadweep)
7.	Whether benefits of added years of service admissible under Rule 30 of CCS (Pension) Rules, 1972 ?	Not applicable
8.	Educational & other qualifications prescribed for direct recruitment	Essential: 1. Bachelor's Degree from a recognized University 2. Three years experience of writing, editing and production of educational materials in the field of Adult / non formal education for adults OR Three years experience of designing and preparing educational text books and publicity materials including visual aids for printing Desirable: 1. Diploma in Printing Technology of a recognized Institution/University / Board 2. Knowledge of both English & Hindi
9.	Whether age and other qualifications prescribed for direct recruits will apply in case of promotees ?	Not applicable
10.	Period of probation	2 (Two) years
11.	Method of recruitment either direct or by promotion or by deputation/ transfer and percentage of falling vacancies to be filled in by various methods	By direct recruitment
12.	In case of recruitment by promotion/ deputation/transfer grades from which promotion/deputation/ transfer to be made	Not applicable
13.	If a DPC exists, what is its composition ?	Group 'B' DPC (for Promotion/Confirmation) consisting of:- 1. Secretary (Education) - Chairman 2. Director of Education - Member 3. Principal, SIE, Port Blair - Member 4. Asst. Secretary (Perl.) - Member

14.	Circumstances in which UPSC is to be consulted in making the recruitment	Not applicable
15.	Duties and Responsibilities	Attached as Annexure to the Schedule

Annexure to the Schedule**Duties and Responsibilities of Technical Assistant (Text Book)**

1. To function as the Co-coordinator between the operating staff and the concerned officers for jobs relating to the text books etc.
2. To give technical guidance for particulars in the contexts of advanced technology applied for many printing press and operations.
3. To give technical guidance to the Designer, Artist, Freelances and Printers about the make-up of a Text Book arrangements in the following sequences:-
 - i) Function of a book.
 - ii) Illustration.
 - iii) Typography
 - iv) Typesetting and make-up.
 - v) Pre-press and press work.
 - vi) Binding work.
 - vii) To analyze day today printing progress in different Press.
 - viii) Calculations of Papers & Boards for Text Books.
4. Any other duties as assigned by the Asst. Director of Education (Text Book) /Higher Authorities / Directorate of Education/ A & N Administration from time to time.

SCHEDULE- IV**RECRUITMENT RULES FOR THE POST OF JUNIOR ENGINEER (CIVIL)**
DIRECTORATE OF EDUCATION

1.	Name of the post	Junior Engineer (Civil)
2.	No. of post(s)	1(One)* 2010* (Subject to variation dependent on the workload)
3.	Classification	General Central Services Group 'B', Non Gazetted, Non-Ministerial
4.	Pay Band & Grade Pay / Pay Scale	(PB-2) Rs.9300-34800 with Grade Pay Rs. 4200
5.	Whether selection or non-selection posts	Not applicable
6.	Age limit for direct recruits	Not exceeding 30 years (Relaxable in case of Govt. Servants upto 5 years in accordance with the instructions/orders issued by the Central Govt.) Note:- The crucial date for determining the age limit shall be the closing date for receipt of names/ applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladak Division and J & K State, Lahual and Spiti District and Pangti Sub-division, Andaman & Nicobar Islands & Lakshadweep).

7.	Whether benefits of added years of service admissible under Rule 30 of CCS (Pension) Rules, 1972 ?	Not applicable
8.	Educational & other qualifications prescribed for direct recruitment	Essential:- Bachelor's Degree or Diploma in Civil Engineering from a recognized University or Institution Desirable :- 1. Three years experience in the grade
9.	Whether age and other qualifications prescribed for direct recruits will apply in case of promotees ?	Not applicable
10.	Period of probation	2 (Two) years
11.	Method of recruitment either direct or by promotion or by deputation/transfer and percentage of falling vacancies to be filled in by various methods	By direct recruitment
12.	In case of recruitment by promotion/deputation/transfer grades from which promotion/deputation/ transfer to be made	Not applicable
13.	If a DPC exists, what is its composition ?	Group 'B' DPC (for Confirmation) consisting of:- 1. Director of Education - Chairman 2. Executive Engineer, APWD, Port Blair - Member 3. Asst. Director of Education (Admn.) - Member 4. Asst. Secretary (Perl.) - Member
14.	Circumstances in which UPSC is to be consulted in making the recruitment	Not applicable
15.	Duties and Responsibilities	Attached as Annexure to the Schedule

Annexure to the Schedule**Duties & Responsibilities of Junior Engineer (Civil)**

1. Inspecting all school buildings / allied structures connected with the schools pertaining to Education Department.
2. Identifying works which needs to be carried out in schools so as to make the school perfect and comfortable for conducting classes.
3. Inspection of all construction activities of all School buildings / allied structures connected with the schools/ Education Department in the Isles, scrutiny of detailed estimate, NIT, agreement of Contractor at site and to see that all works are done according to specification, drawing standard laid down and approved sample and strictly as per the approved estimate and drawing.
4. Scrutiny of detailed estimate at work site and to see that all works are done as per the detailed estimate.
5. To check the Laboratory test on material such as Cement, Steel, Timber, Metal, Soil etc. carried out by the construction agencies.
6. To supervise repairing works and original works of all School building.
7. Scrutiny of all drawing prepared by the Architect.
8. Formulation and Implementation of Five Year and Annual Plans of the Education Department.

9. Preparation and Checking of Survey Report, carrying out laboratory test on materials such as cement, steel, timber, metal, soil, etc. carrying out field test on soil.
10. Assist in carrying out valuation of buildings.
11. To collect engineering data for estimate and prepare rough drawing and site plans connected therewith, to prepare estimate and its scrutiny.
12. To arrange for material, T & P from store by purchasing from market, issue material, T & P to work at the proper time so that there is no obstruction in the execution of work.
13. To record measurement of work done by the Contractor/ Department labour to prepare abstract of measurement at time of preparation of Bills /closing of Muster Roll, to prepare the recovery statement for the materials / T&P supplied to Contractor or other services rendered by the Department, to prepare theoretical consumption statement.
14. To maintain the prescribed register/ accounts like cement register, cube register, curing register, register for testing of fine aggregate etc.
15. To maintain records of all stores in store, delivery of material, issue of material, proper accounts of material.
16. All other works of Junior Engineer (Civil) as stipulated in the CPWD Manual.
17. To handle other Engineering Works as assigned by the Director of Education, his authorized representatives from time to time.

SCHEDULE-V

RECRUITMENT RULES FOR THE POST OF ASSISTANT MUSIC TEACHER, DIRECTORATE OF EDUCATION

1.	Name of the post	Assistant Music Teacher
2.	No. of post(s)	3 (Three)* 2010* (Subject to variation dependent on workload)
3.	Classification	General Central Services Group 'B', Non Gazetted, Non-Ministerial
4.	Pay Band & Grade Pay / Pay Scale	(PB-2) Rs.9300-34800 with Grade Pay Rs. 4200
5.	Whether selection or non-selection posts	Not applicable
6.	Age limit for direct recruits	For male 18-33 years & Female 18-38 years (Relaxable for Govt. Servants upto 5 years in accordance with the instructions/orders issued by Central Govt. from time to time) Note:- The crucial date for determining the age limit shall be the closing date for receipt of names/ applications from Employment Exchange / Candidates
7.	Whether benefits of added years of service admissible under Rule 30 of CCS (Pension) Rules, 1972 ?	Not applicable
8.	Educational & other qualifications prescribed for direct recruitment	Essential: 1) Graduate in /with Music from a recognized University or Higher Secondary or Senior Secondary with any one of the following : a) Sangeet Visharad Examination of the Gandharva Mahavidyala Mondal, Mumbai. b) Sangeet Vidya Exam of Indira Kala Sangeet Vishvavidhyalaya, Kharigarh, (MP). c) Sangeet Prabhakar Exam of Prayag Sangeet Samiti (Academy of Music) Allahabad.

		<p>d) Sangeet Visharad Exam of Bhatkhande Sangeet Vidyapeeth, Lucknow.</p> <p>e) Final Examination of Madhava Sangeet Mahavidhyalaya, Lashkar, Gwalior.</p> <p>f) Highest Examination of Baroda School of Music.</p> <p>g) The final Examination of Sanskar Gandharva Vidyalaya, Gwalior.</p> <p>h) Sangeet Ratna Diploma awarded by the Director, Department of Education, Madhya Pradesh.</p> <p style="text-align: center;">Or</p> <p>The new Diploma/Degree awarded by the concerned agencies/institutions in lieu of(e) to(h) above.</p> <p>i) Sangeet Bhaskar of Prachin Kala Kendra with Graduation in any Discipline of Prachin Kala Kendra.</p> <p>j) Sangeet / Nritya Bhushan with Graduate in any discipline.</p> <p>Note: In the case of Blind Music Teacher, relaxation in respect of academic qualification may be granted by the administrative authority concerned.</p> <p>Desirable:</p> <p>i) Master's Degree in Music / M. Music or its equivalent.</p> <p>ii) Bachelor's Degree in Education</p>								
9.	Whether age and other qualifications prescribed for direct recruits will apply in case of promotees ?	Not applicable								
10.	Period of probation	2 (Two) years								
11.	Method of recruitment either direct or by promotion or by deputation/ transfer and percentage of falling vacancies to be filled in by various methods	70 % by direct recruitment and 30% by transfer, failing which by direct recruitment								
12.	In case of recruitment by promotion/ deputation/transfer grades from which promotion/deputation/ transfer to be made	Transfer : From amongst the Primary School Teachers in the Pay Band (PB-2) of Rs. 9300-34800 with Grade Pay Rs. 4200 with 5 years regular service in the respective grade possessing the qualification prescribed for direct recruitment under para No. 8.								
13.	If a DPC exists, what is its composition ?	Group 'B' DPC (for Promotion / Confirmation) consisting of:- <table><tr><td>1. Secretary (Education)</td><td>- Chairman</td></tr><tr><td>2. Director of Education</td><td>- Member</td></tr><tr><td>3. Principal, SIE, Port Blair</td><td>- Member</td></tr><tr><td>4. Asst. Secretary (Perl.)</td><td>- Member</td></tr></table>	1. Secretary (Education)	- Chairman	2. Director of Education	- Member	3. Principal, SIE, Port Blair	- Member	4. Asst. Secretary (Perl.)	- Member
1. Secretary (Education)	- Chairman									
2. Director of Education	- Member									
3. Principal, SIE, Port Blair	- Member									
4. Asst. Secretary (Perl.)	- Member									
14.	Circumstances in which UPSC is to be consulted in making the recruitment	Not applicable								
15.	Duties and Responsibilities	Attached as Annexure to the Schedule								

Annexure to the Schedule

Duties and Responsibilities of Assistant Music Teacher

1. To teach music subject in the school as per guidelines.
2. To make all arrangement for smooth conduct of morning assembly including arrangement for special occasion and National Day celebrations such as Independence day, Gandhi Jayanthi, Republic day etc.
3. To assist in Cultural & Music activities conducted in school.

4. To train the students to sing National Anthem, Patriotic songs, Community songs, Folk songs and National Integration songs etc.
5. To sing various song and compose Music and tunes.
6. To impart training in playing various Musical instruments.
7. To train the students for various type of Dance/ Music competitions.
8. To act as judge for Music competitions.
9. To conduct Musical concert in Zonal/ State / National Level Programmes.
10. He/ she should to teach Swaras, Ragas and Taals and make students understand the difference between them.
11. To illustrate basic rhythm and sargams of Music.
12. To acquaint students with different musical styles and interpret musical compositions.
13. To utilize Information Technology in finding new and latest developments taking place in the field of Music.
14. Any other duties as assigned by the Head of Institution and other higher authorities from time to time in the public interest.

SCHEDULE-VI
RECRUITMENT RULES FOR THE POST OF CRAFT INSTRUCTOR,
DIRECTORATE OF EDUCATION

1.	Name of the post	Craft Instructor (Tailoring and Embroidery/Bamboo and Cane Work/ Catering and Nutrition/Music-Vocal or Instrumental/Dance/ Mechanism in household appliances including TV and Radio/Computer Application/ Electronics/Electrical Works)
2.	No. of post(s)	167 (One hundred Sixty Seven)* 2010* (Subject to variation dependent on workload)
3.	Classification	General Central Services Group 'B', Non Gazetted, Non-Ministerial
4.	Pay Band & Grade Pay / Pay Scale	(PB-2) Rs.9300-34800 with Grade Pay Rs. 4200
5.	Whether selection or non-selection posts	Not applicable
6.	Age limit for direct recruits	For male 18-33 years & Female 18-38 years (Relaxable for Govt. Servants upto 5 years in accordance with the instructions/orders issued by Central Govt. from time to time) Note:- The crucial date for determining the age limit shall be the closing date for receipt of names / applications from Employment Exchange / Candidates
7.	Whether benefits of added years of service admissible under Rule 30 of CCS (Pension) Rules, 1972 ?	Not applicable
8.	Educational & other qualifications prescribed for direct recruitment	Essential: 1. Bachelor's Degree in the concerned trade/craft from a recognized University. OR 2. Bachelor's Degree with One year Diploma / Certificate Course in the concerned trade/craft from any recognized Board /University/ Nationally accredited Institution 3. Should qualify in the skill/trade test

		Desirable: 1. Bachelor's Degree in Education 2. Three years working experience in the concerned trade/craft from any recognized educational Institution. 3. Knowledge of Hindi
9.	Whether age and other qualifications prescribed for direct recruits will apply in case of promotees ?	Not applicable
10.	Period of probation	2 (Two) years
11.	Method of recruitment either direct or by promotion or by deputation/ transfer and percentage of falling vacancies to be filled in by various methods	100 % by direct recruitment
12.	In case of recruitment by promotion/ deputation/transfer grades from which promotion/deputation/ transfer to be made	Not applicable
13.	If a DPC exists, what is its composition ?	Group 'B' DPC (for Confirmation) consisting of:- 1. Secretary, Education - Chairman 2. Director of Education - Member 3. Principal, SIE - Member 4. Asst. Secretary (Perl.) - Member
14.	Circumstances in which UPSC is to be consulted in making the recruitment	Not applicable
15.	Duties and Responsibilities	Attached as Annexure to the Schedule

Annexure to the Schedule

Duties and responsibilities of Craft Instructor

1. To impart skill / training to the students in the concerned trade /SUPW works.
2. To inculcate positive attitude to work amongst students.
3. To identify themselves with the community by rendering social and community service.
4. To train the students to produce easy and low cost products from the locally available materials/ waste materials etc.
5. To develop the habit of co-operative works amongst students.
6. To make community conscience of scientific advancement and help it develop a scientific out look.
7. To develop skills to apply class room and vocationalized knowledge to solve day-to-day problems of community.
8. To develop proper attitude towards rural development and community service.
9. To appreciate/ inculcate aesthetic value amongst students.
10. To decorate school buildings/class rooms/office rooms and upkeep of School Building and surroundings etc.
11. To prepare the students to participate in various Craft/Arts competition conducted at School/Zonal/State/ National level.
12. To give all assistance in conducting seminar/trade/craft fairs conducted at School/Zonal/State/ National level.
13. To create and collection of art materials for schools and display them in a proper manner.
14. Any other duties as assigned by the higher authorities/ A & N Administration from time to time.

SCHEDULE- VII**RECRUITMENT RULES FOR THE POST OF BAND MASTER,**
DIRECTORATE OF EDUCATION

1.	Name of the post	Band Master
2.	No. of post(s)	2 (Two)* 2010* (Subject to variation dependent on the workload)
3.	Classification	General Central Services Group 'B', Non-Gazetted, Non-Ministerial
4.	Pay Band & Grade Pay / Pay Scale	(PB-2) Rs. 9300-34800 with Grade Pay Rs. 4200
5.	Whether selection or non-selection posts	Not applicable
6.	Age limit for direct recruits	<p>Not exceeding 30 years (Relaxable in case of Govt. Servants upto 5 years in accordance with the instructions/orders issued by the Central Govt.)</p> <p>Note:- The crucial date for determining the age limit shall be the closing date for receipt of names/ applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division and J & K State, Lahual and Spiti District and Pangl Sub-division, Andaman & Nicobar Islands & Lakshadweep).</p>
7.	Whether benefits of added years of service admissible under Rule 30 of CCS (Pension) Rules, 1972 ?	Not applicable
8.	Educational & other qualifications prescribed for direct recruitment	<p>Essential:</p> <ol style="list-style-type: none"> 1. Must have passed Senior Secondary School Examination (XII) from a recognized University/Institution 2. Having sound knowledge of Indian Music 3. Having 3 to 5 years experience in playing group instruments of Band (Brass or Bog playing on pipe) or 5 years experience of having served as on NCO/JCO in a Band unit of Defence/Police Force <p>Desirable:</p> <ol style="list-style-type: none"> 1. Degree or Diploma in Music 2. Knowledge of Hindi
9.	Whether age and other qualifications prescribed for direct recruits will apply in case of promotees ?	Not applicable
10.	Period of probation	2 (Two) years
11.	Method of recruitment either direct or by promotion or by deputation/ transfer and percentage of falling vacancies to be filled in by various methods	100 % by direct recruitment
12.	In case of recruitment by promotion/ deputation/transfer grades from which promotion/deputation/ transfer to be made	Not applicable

13.	If a DPC exists, what is its composition ?	Group 'B' DPC (for Confirmation) consisting of:- 1. Secretary, Education - Chairman 2. Director of Education - Member 3. Principal, SIE, Port Blair - Member 4. Asst. Secretary (Perl.) A&N Admn. - Member
14.	Circumstances in which UPSC is to be consulted in making the recruitment	Not applicable
15.	Duties and Responsibilities	Attached as Annexure to the Schedule

Annexure to the Schedule

Duties and Responsibilities of Band Master

1. Formation of School Band troop and train the students.
2. To impart necessary drill in beating drums and playing instruments.
3. To assist in conducting morning assembly and other functions in the school.
4. To conduct Musical feat/Orchestra in the School/Zonal/State/National level functions.
5. To train the students in the march-past and to participate in the national's day celebrations.
6. To assist in conducting Annual sports/State level and other sports competition and various co-curricular activities in the school/stadium.
7. To compose Music and tune for Band party.
8. To maintain stock registers of band equipments.
9. To lead the band party.
10. To teach tune, harmonic balance, dynamic, rhythm, tempos and proper shading of Music band.
11. To make the students know about proper range, timing and duration of music accompanied by band.
12. Any other duties as assigned by the Head of Institution/Office and other higher authorities from time to time in the public interest.